



Community Radio Licence Application Pack

Checklist

- Completed Application Forms
- Payment

Please return your completed forms to:

Broadcast & Online Licencing,
IMRO,
Copyright House,
Pembroke Row,
Lower Baggot Street,
Dublin 2

- Once you have completed this form, please print off a copy, sign the declaration and return by post along with your payment.
- Please note that we require all applications to be signed by hand.
- Please ensure you have completed everything on the checklist. Any incomplete applications will not be accepted.

Who are we?

The Irish Music Rights Organisation (IMRO) and the Mechanical Copyright Protection Society of Ireland (MCPSI) represent the vast majority of music composers and publishers in Ireland and, by agreement with overseas societies, most of the world. We issue licences to allow the recording, public performance and broadcast of our members' musical works for most purposes (in accordance with the Copyright and Related Rights Act, 2000) and collect and distribute the royalties due to our members.

MCPS sits under the broader IMRO brand, and licenses your mechanical (reproduction) rights and pays your mechanical royalties.

IMRO clearance allows you to broadcast our members' music.

The MCPS clearance allows you to:

- record MCPS members' music into programmes and presentation material (e.g. jingles, trailers, station idents).
- transfer MCPS members' music onto computer hard disk or any other medium or format for storage purposes prior to broadcast.
- broadcast MCPS library members' production music recordings (whether from commercials, programming or any other source).

Why do you need a licence from IMRO and MCPSI?

Copyright is the right granted by law to the creators of original literary, dramatic, artistic and musical works to ensure that copyright owners are rewarded for the exploitation of their works.

Any person who, without the permission of the copyright owner, does or authorises someone else to do any of the restricted acts may be liable for what is known as primary infringement of copyright. In addition, a person may be liable for secondary infringement if he assists in copyright infringement by such means as handling or selling infringing copies.

What other music licences do you need?

You may require a licence from record companies for the use of the sound recording. To obtain this licence you should first contact:

Phonographic Performance Ireland Ltd
PPI House
1 Corrig Avenue
Dun Laoghaire
Co. Dublin
Ireland

Tel: +353 (0)1 280 5977

Email: info@ppimusic.ie

Web: www.ppimusic.ie

Application Process

How do you apply to the scheme?

To apply to the scheme you must complete an application form and send it along with your payment to us.

How much do you pay?

IMRO Tariff Information:

Type of Service	Temporary Sound Broadcasting Services / Hospital/Institutional Radio Stations
With advertising and/or sponsorship	€81.62 (ex. VAT) or 4% of revenue (scaled upwards), whichever is greater

Type of Service	Community/Community of Interest Radio Stations
With advertising and/or sponsorship	€594.28 for (ex. VAT) or 4% of revenue (scaled upwards), whichever is greater

MCPS Tariff Information:

Type of Service	Rate for Temporary Broadcast Services (Radio)
Flat Fee (pro rata by QTR)	€54.00 + €20 Licence Admin Fee (ex. VAT)

Type of Service	Rate for Community/Community of Interest Broadcast Services (Radio)
Flat Fee (pro rata by QTR)	€216.00 + €20 (Licence Admin Fee) (ex. VAT)

How does the payment process work?

For both MCPS and IMRO clearance you must send your payment to us along with your application form.

What does the scheme exclude?

The use of MCPS members' music in advertising (this requires separate clearance). For more information on how to do this [contact us](#)

We are here to guide you through each stage of the licensing process and are on hand to answer any questions you may have so please feel free to get in touch if you would like to discuss any aspect of your licence.



Application for Community Radio Station Licence

The Mechanical-Copyright Protection Society Ltd (MCPS) and Irish Music Rights Organisation (IMRO) represent the vast majority of music composers and publishers in IRE and by agreement with overseas societies, most of the world. We issue licences to allow the recording, public performance and broadcast of our members' musical works for most purposes (in accordance with the Copyright Act) and collect and distribute the royalties due to our members. IMRO manages common activities and services both societies.

Company/Business Name	
Name of Applicant	
Correspondence Address including postcode	
Contact Number	
Fax	
Email Address	
Station Name/Call Sign	
Estimate Gross/Net Revenue	/
Broadcast Start Date	

N.B. If your station records MCPS members' music into programmes and presentation material (e.g. jingles, trailers, station idents), transfers MCPS members' music onto computer hard disk or any other medium or format for storage purposes prior to broadcast or broadcasts MCPS library members' production music recordings (whether from commercials, programming or any other source, the you require an MCPS Licence. **If you require this licence please tick this box.**

Signed: _____	Print: _____
Position: _____	Date: _____

Please send completed forms with payment to:

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 IMRO,
 Copyright House,
 Pembroke Row,
 Lower Baggot Street,
 Dublin 2

For More information please contact +353 (0)1 661 4844